

WHEELER AMATEUR RADIO CLUB

BY-LAWS

PREAMBLE

We, the undersigned, do hereby enact these By-Laws to govern the proceedings of the Wheeler Amateur Radio Club (WARC).

MEMBERSHIP

Associate Membership

All persons of good character who are interested in Amateur Radio communications shall be eligible for associate membership. Associate members are not eligible for officer positions, and they are not eligible to vote on club matters.

Full Membership

All federally licensed amateur radio operators of good character shall be eligible for full membership. Full members are eligible to be considered for officer positions, and they have full club voting privileges, as long as they remain active.

Member Activity

Members are expected to attend at least two (2) WARC meetings a year in person. Members meeting this requirement are described as "active." The Secretary shall take roll at each meeting for the purpose of tracking this requirement and will send a written notice to each inactive member. An inactive member may re-gain active status by simply attending two (2) meetings. When a member has been inactive for one (1) full year, the Secretary shall remove him/her from the membership roll.

Application

To become a member, a person shall notify the Secretary of their intent to become a member of WARC and provide him/her with appropriate contact details to be included on the member roster, such as name, callsign, telephone number, and e-mail address. Upon receipt of this information the Secretary shall add the person to the membership roll.

Cancellation

A member may cancel their membership at any time by informing the Secretary in writing.

Removal of Members

Members may be removed from the club for cause, upon written petition of three (3) or more members presented to the President or Vice President. After investigation by the board of directors, if the petition is found valid, the petition will be presented to the membership at the next regular meeting of the club and voted on by the membership. To pass, the petition for removal must be supported by a three-fourths majority vote of the voting members.

OFFICERS

Definition

The officers of the club shall consist of the President, Vice President, and Secretary.

Eligibility

To be eligible for an officer position, a person must hold a valid amateur radio license and be a full member in good standing. No person can hold more than one officer position simultaneously.

Resignation

Any officer may resign his/her position in writing at which time all records and assets of the club will be turned over to a club officer.

Removal of Officers

Officers may be removed from office for cause, upon written petition of three (3) or more members presented to the President or Vice President. After investigation by the remaining officers, a special election will be held and the petition will be presented to the membership at a dually called meeting of the club and voted on by the membership. To pass, the petition for removal must be supported by a three-fourths majority vote of the voting members present. After removal a vote will be held to fill the vacant officer position.

BOARD OF DIRECTORS

Positions

WARC shall be governed by a Board of Directors consisting of the offices of President, Vice President, and Secretary.

President

The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the club; appoint committees from among the members; and perform all other duties pertaining to the office of President.

Vice President

The Vice-President shall assume all the duties of the President in his/her absence. When appropriate, he/she will assist the President in carrying out the duties pertaining to the office of President, and advance club interest and activity as approved by the Board of Directors.

Secretary

The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, manage membership applications, carry on all correspondence, read communications at each meeting, and send written meeting notices to each member. He/she will annually provide members with a membership roster. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

Term

The officers of this club shall be elected for a term of two fiscal years.

Election

The election of officers of the club for the upcoming term shall occur at a duly called special meeting to be held before the term begins. A majority of members must be present at this meeting to hold the election. The method of voting shall be determined by the Board of Directors prior to the election and may consist of written ballots, show of hands, electronic means, or a combination thereof. A simple plurality vote of the members present at this meeting is sufficient to elect a member to a office position.

Vacancies

Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation.

TRUSTEE

When a new Board of Directors is elected, they shall in turn appoint a Trustee to oversee the assets of the club. If the position of Trustee becomes vacant at any time, the Board shall appoint a new Trustee for the remainder of the term.

MEETINGS

Regular Meetings

Regular meetings shall be held once a month, at a time and date agreed upon by club members.

Special Meetings

Special meetings are called by the Board of Directors for special cases as described in these By-Laws. The Secretary must notify all members in writing at least seven (7) days in advance of the meeting.

Other Meetings

Other meetings may be held more frequently, occasionally, or less formally as deemed fitting by the officers of the club or designated committee chairs.

FISCAL YEAR

WARC's fiscal year shall begin on the first day of January and run through the last day of December of the same calendar year.

ARRL AFFILIATION

The Board of Directors will seek to maintain an affiliation of the club with the American Radio Relay League (ARRL).

President

Vice President

Secretary